Lobby Shift- DOCKET REPORT

Observer Name:_____ Date: _____

		Judge	Hearing type* (Individual, N-D Master, Detained Master)	# of masters or times of indiv/merit
Courtroom 1	AM			
	PM			
Courtroom 2	AM			
	PM			
Courtroom 3	AM			
	PM			
Courtroom 4	AM			
	PM			
Courtroom 5	AM			
	PM			
Webex Only	AM			
	PM			

* SEE INSTRUCTIONS AND EXAMPLES ON BACK

Deciphering Dockets

Detained master calendar docket header: <u>IJ Hearing Calendar -Redacted-Detainee</u>
Will have many unrelated respondents listed with the same start time. Ignore end times. Look at the docket **#** to find how many cases.

Non-detained master calendar docket header: <u>IJ Hearing Calendar -Redacted-Master</u>
Will have many unrelated respondents listed with the same start time. Ignore end times. Look at the docket **#** at the bottom to find how many cases.

Detained individual* (Merit) dockets header: <u>IJ Hearing Calendar -Redacted-Detainee</u>
Will have one respondent per 2-4 hour time slot

Non-detained individual* (Merit) dockets header: <u>IJ Hearing Calendar -Redacted- Individual</u>
Will have one or more related individuals scheduled per 1-4 hour time slot. Last names should be related, usually same country, same attorney. Count hearing times not the number of individuals in a family case.

If you are doing the lobby shift, all detained dockets, and the Monday juvenile docket (master) with Judge Sardelli need to be copied and emailed to courtobserver@umn.edu and npoechmann@advrights.org the day of your shift. Use the blank docket attached to the shift description and /or volunteer profile in Volunteer Local, the sign-up portal for copying full dockets.

SAMPLE COMPLETED DOCKET REPORT FORM

		Judge	Hearing type* (Individual, N-D Master, Detained Master)	# master/time Ind
Courtroom 1	AM	Sardelli	N-D master	37
	PM	Sardelli	N-D individual	1: 1:30
Courtroom 2	AM	Miller	Detained master	13
	PM	Miller	Detained master	14
Courtroom 3	AM	Ivany	Detained individual	2: 8:30, 10:30
	PM	Ivany	N-D individual	1: 1:30

* Sometimes cases on the "individual docket" are not merit hearings, they are competency assessments, contested removability hearings, or short matter cases. You will count them in the same manner as all cases scheduled as individual /merit cases. You will have no way to differentiate them.